

توجيهي 2022 كافة الفروع

العلامة الكاملة في المفردات بإذن الله بعد التوكل
على الله ودراسة

ملزمتي للمفردات لغة إنجليزية

أربعة ملازم

أولا : جميع المفردات المطلوبة من كل وحدة

ثانيا : جميع أسئلة الكتاب الوزاري ووحدات المراجعة التي تخص المفردات

ثالثا : جميع أسئلة الامتحانات الوزارية السابقة التي تخص المفردات

رابعا : أسئلة المفردات التي جاءت في أسئلة مراجعة الرزم التعليمية الثلاثة

الأصل هو قدرتك على الترجمة الصحيحة لكن ما هو موجود بين الأقواس وما هو باللون الأصفر هي كلمات مفتاحية ومساعدة للتسهيل على الطلبة وخصوصا من يجدون صعوبة في الترجمة لمعرفة الإجابة الصحيحة

إعداد : م.محمد المدهون جوال / 0595100175

يمكنكم متابعتي عبر صفحتي ومجموعتي على الفيسبوك : إنجليزي توجيهي فلسطين مع محمد المدهون

مفردات اللغة الإنجليزية (الكتاب الأول) – ثانوية عامة – إعداد م. محمد المدهون

مركز التميز التعليمي – غزة – الشيخ رضوان – شارع السوق ج / 0595100175

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Unit 1

المفردات الأساسية والتي تتضمن ما تم ذكره في (word list) بالترتيب كما تم ذكرها بالوحدة ويجب على الطالب حفظ معانيها			
الكلمة	Word	المعنى باللغة الإنجليزية English Meaning	العربي Arabic Meaning
1. optional		not compulsory (غالبا يأتي نفي بالجملة)	اختياري
2. like-minded		with similar attitudes (بعد الفراغ عاقل جمع)	نفس الرأي والتفكير
3. participate in		take part (in)	يشارك
4. field		area of interest (يأتي بالجملة شيء له علاقة بالتخصصات أو الجامعة)	مجال أو نطاق
5. on show	(in - at)	able to be seen (يأتي بالجملة محلات تجارية أو متحف)	معروض
6. set		complete group	مجموعة كاملة
7. routines		everyday things we do regularly (يأتي بالجملة كلمة تدل على التكرار)	روتين يومي
8. confident		sure	واثق
9. factor		part of reason (يمكن يحكيك بدل من cause reason)	عامل - سبب
10. potential		possibilities for the future	احتمالات (امكانيات) للمستقبل
11. creative		good at making artistic things (عمل يدل على الابداع مثل الرسم أو اللعب)	مبدع
12. stuck		unable to move (غالبا بعد الفراغ in)	ملتصق لا يقدر على الحركة
13. excuse		untrue reason false untrue (ممكن يحكيك بدلا من)	عذر
14. comfort zone		the area where you feel comfortable.	منطقة الأمان
15. foundation course		base study	دورة تأسيسية
16. be / get used to		be/get accustomed to	أصبح متعودا على شيء ما

مفردات تم ذكرها في الوحدة الأولى في مواقع مختلفة ويجب على الطالب معرفة معانيها

الكلمة	معناها	الكلمة	معناها	الكلمة	معناها
like	يحب	Love	يحب	hate	يكره
prefer	يفضل	want	يريد	seem	يبدو
know	يعرف	believe	يصدق	remember	يتذكر
suppose	يفترض	agree	يوافق	mean	يعني
realise	يدرك	recognize	يتعرف	understand	يفهم
think	يعتقد - يفكر	have	يملك - يتناول - يأخذ	look	ينظر - يبدو
Play	يلعب	Write	يكتب	Stay	يمكث
Put	يضع	Use	يستخدم	Do	يفعل
Wait	ينتظر	Be	يكون	Meet	يقابل

Unit 2

المفردات الأساسية والتي تتضمن ما تم ذكره في (word list) بالترتيب كما تم ذكرها بالوحدة ويجب على الطالب حفظ معانيها			
الكلمة	Word	المعنى باللغة الإنجليزية English Meaning	العربي Arabic Meaning
1. on the market		available to buy	متوفر بالأسواق
2. becoming aware of		starting to notice	أصبح مدرك بـ
3. exam revision		studying before exams	مراجعة للامتحان
4. highest priority		are the most important	الأكثر أهمية
5. persevere		don't give up	يثابر ، لا يستسلم
6. point	(of)	purpose (غالبا يأتي بعد الفراغ ing وقبل الفراغ no)	هدف ، جدوى
7. on demand		whenever they want to	تحت الطلب ، عندما يطلب عندما يريدون
8. reward	(for)	give something good	يكافئ - مكافأة
9. convinced		sure or certain that something is true	مقتنع ومتأكد
10. nowadays		around the present time	في الوقت الحاضر
11. fees		money you pay for a service (غالبا يأتي جامعات أو مدارس)	رسوم مالية
12. inevitable		impossible to avoid (غالبا يأتي بعد الفراغ that)	حتمي لا يمكن تجنبه
13. personal		connected with yourself (غالبا يأتي details-information-opinions-problems)	شخصي
14. disappointed		sad because of an unexpected result	محبط
15. impatient		not wanting to wait	غير صبور

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الكلمة	معناها	الكلمة	معناها	الكلمة	معناها
Look after yourself	اعتنى بنفسك	Just do it!	فقط اعمله	Keep going	استمر
First things first	أهم الأمور أولها	One step at a time	خطوة واحدة بوقت واحد	Health	الصحة
Fitting in with peers	التأقلم مع الأقران	Getting into debt	الوقوع في الدين	environment	البيئة
Relationships	العلاقات	Passing exams	اجتياز الامتحانات	Decide to	يقرر
Finding a job	إيجاد عمل	Agree to	يوافق	Promise to	يوعد
Refuse to	يرفض	Offer to	يعرض	Manage to	يقدر
give up	يترك	avoid	يتجنب	feel like	يرغب
mind	يمنع	keep	يستمر	finish	ينهي
On order (شيء ملموس)	تم طلبه	On the way (to-home غالباً بعد الفراغ)	في الطريق إلى (غالباً بعد الفراغ)	On purpose (do أفعال)	متعمد (أفعال)
On business (travel-away-holiday)	في مهمة عمل	On request (send بيانات)	عند الطلب/بناء على الطلب	On arrival (at)	عند الوصول
On duty (مهن وغالباً يسبقها أفعال be)	أثناء الدوام	On time	في الوقت المحدد	stop	يتوقف
hear	يسمع	try	يحاول	post	يرسل
Think	يفكر	feel	يشعر		

Unit 3

المفردات الأساسية والتي تتضمن ما تم ذكره في (word list) بالترتيب كما تم ذكرها بالوحدة ويجب على الطالب حفظ معانيها

الكلمة	Word	المعنى باللغة الإنجليزية	English Meaning	Arabic Meaning بالعربي
1. keep in touch	stayed in contact	(غالباً بعد الفراغ by-with)		يبقى على تواصل
2. mentioned	said something about			يذكر
3. patting	hitting gently	(dog - cat - baby)		يضرب ضربة خفيفة
4. error	mistake			خطأ
5. straight	immediately	(غالباً بعد الفراغ home)		مباشرة
6. colleague	someone you work with			زميل عمل أو دراسة
7. bald	without hair	(hat - old)		أصلع ، بلا شعر رأس
8. stranger	someone you don't know			شخص غريب
9. catch up (with)	to meet			يلتقي ب أو يجتمع مع أو يمضي وقتاً في التحدث
10. put up	to give sb food and a place to stay (let sb stays)	عالياً يأتي بالجملة فرأعين بينهم كلمة أو صمير		يستضيف
11. turn out that	discover	(غالباً يأتي قبل الفراغ it)		تبين
12. run into	meet by chance			يقابل صدفة (أشخاص)
13. knowledge	things that she knows			معرفة
14. reluctant to	not willing			متردد ، غير مستعد
15. the latter	the last one I mentioned			الأخير
16. come across	find by chance			يجد بالصدفة (غير عاقل)
17. coincidence	strange, unexpected events and connections			مصادفة
18. unintended	say things that aren't quite what you mean			غير مقصود
19. misunderstanding	getting the wrong idea			سوء تفاهم

مفردات تم ذكرها في الوحدة الثالثة في مواقع مختلفة ويجب على الطالب معرفة معانيها

الكلمة	معناها	الكلمة	معناها	الكلمة	معناها
Ask	يسأل	give	يعطي	Work	يعمل
cry	يبكي	rain	تمطر	co-worker (project)	زميل العمل
co-writer (book)	مؤلف مشارك	co-pilot (plane-landing)	مساعد طيار	co-operation (between)	التعاون
mislead wrong idea-adverts-false	يضلل	misuse (money-words)	يسيء استخدام	misbehave student-teacher	يسيء التصرف
mishear (say-thought)	يسيء السمع	talk	يتكلم	Forget	ينسى
Laugh	يضحك	tell	يخبر	Bark	ينبح

co-authors (write-article) مؤلفين مشاركين co-founders (company) مؤسسين مشاركين

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من باب التسهيل الكلمة التي تنتهي ب er,or,tion تكون اسم فنضع لها co وأيضا كلمة pilot

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Unit 4

المفردات الأساسية والتي تتضمن ما تم ذكره في (word list) بالترتيب كما تم ذكرها بالوحدة ويجب على الطالب حفظ معانيها			
الكلمة	Word	المعنى باللغة الإنجليزية English Meaning	Arabic Meaning بالعربي
1.	addicted to	can't stop from having/doing something	مدمن على
2.	potential	might happen in the future	محتمل
3.	vary	different in different situations (from-between غالباً)	يختلف ، يتنوع
4.	justified	the correct thing to do or believe	مبرر
5.	panic	stop thinking properly because of frightened	الذعر الشديد
6.	fear	what you feel when you are afraid	الخوف
7.	capable (of)	have the necessary ability to do sth	قادر على
8.	motivated (by)	caused or encouraged	مدفوع ومحفز لعمل ما
9.	citizens	people who live in a country	مواطنين
10.	trend (towards)	movement , fashion or change	نزعة ، ميل وتوجه لـ
11.	network	system of connections	شبكة
12.	hub	central point	نقطة مركزية
13.	restrictions	limits (غالباً يأتي بعد الفراغ against-on-in)	قيود
14.	remote	difficult to get to	بعيد
15.	borders	dividing lines	حدود
16.	questionnaire	a list of questions for doing a poll or study	استبيان
17.	shrink	getting smaller	ينكمش أو يصبح اصغر

مفردات تم ذكرها في الوحدة الرابعة في مواقع مختلفة ويجب على الطالب معرفة معانيها

الكلمة	معناها	الكلمة	معناها	الكلمة	معناها
get	يحصل	find	يجد	catch	يلحق بـ
improve	يطور	visit	يزور	help	يساعد
begin	يبدأ	jump	يقفز	arrive	يصل

Unit 5

المفردات الأساسية والتي تتضمن ما تم ذكره في (word list) بالترتيب كما تم ذكرها بالوحدة ويجب على الطالب حفظ معانيها			
الكلمة	Word	المعنى باللغة الإنجليزية English Meaning	Arabic Meaning بالعربي
1.	nature of	what is really like	طبيعة شخص - طبيعة شيء
2.	claim	say (that)	يدعي
3.	genuine	real	حقيقي ، صادق
4.	regarded as	considered to be	يعتبر
5.	roughly	approximately	تقريباً
6.	via	by going through (مدن أو الإنترنت)	من خلال ، عبر
7.	guarantee	way to be sure	ضمان
8.	in common	that we share	مشترك
9.	happen to	didn't plan or arrange	يحدث مصادفة
10.	lasting	continuing for a long time	دائم
11.	acquaintance	someone you know but not very well	أحد المعارف
12.	initial	first (idea/ reaction/ failure/ error)	أولي
13.	inflexible	not wanting to change	غير مرن ، عنيد
14.	extremes	opposite ends	طرفين ، نقيضين ، نهايات متناقضة
15.	impress	show how good you are	يؤثر في ، يترك اثر في ، يثير انطباع
16.	boast	be too proud	ينفاخر بـ
17.	in confidence	secretly , privately	بسرية

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مفردات تم ذكرها في الوحدة الخامسة في مواقع مختلفة ويجب على الطالب معرفة معانيها					
الكلمة	معناها	الكلمة	معناها	الكلمة	معناها
Disappoint	يحبط	care	يهتم	move	يتحرك , يؤثر
convince	يقنع	increase	يزداد	live	يعيش
expect	يتوقع	choose	يختار	freeze	يتجمد
mistake	خطأ	import	يستورد	stand out	يبرز
come out	يأتي بعدها حرف جر أو تكون آخر كلمة بالجملة	work out	يحل	find out	اكتشف انترنت او مكان
carry on	يواصل (ing)	hand on	غالبا to	pass on	(secret-information) يمرر ينقل يأتي بعدها مفعول به

من باب التسهيل الكلمة التي فيها حرف a تأخذ on ما عدا stand تأخذ out

Unit 7			
المفردات الأساسية والتي تتضمن ما تم ذكره في (word list) بالترتيب كما تم ذكرها بالوحدة ويجب على الطالب حفظ معانيها			
الكلمة	Word	المعنى باللغة الإنجليزية	Arabic Meaning بالعربي
1. revealed	shown		يبين ، يظهر
2. fantasy	unreality		خيال
3. job security	being sure that you won't lose your job		الأمان الوظيفي
4. outweighs	is more important than		يفوق ، أكثر أهمية من
5. stage fright	feeling nervous before appearing in public		رهبة المسرح
6. make a living	earn enough money to survive		يكتسب قوت يومه، يكتسب معيشته
7. charity	non-profit organisation (poor-help-homeless)		جمعية خيرية ، منظمة غير ربحية
8. employment	having or getting a job		التوظيف ، الحصول على عمل
9. throughout	from beginning to end (يأتي بعد الفراغ his-her-your-their-our-my)		خلال ، طوال
10. worth	giving good value (money-pay-spending)		يستحق ، يستاهل
11. co-ordinated	different parts working together		منسق
12. prospects	possibilities for the future		آفاق مستقبلية ، احتمالات المستقبل
13. controversial	causing a lot of argument		مثير للجدل
14. neglect	ignore, not pay attention to		يتجاهل
15. job prospects	possibility of getting a job in future		آفاق عمل مستقبلية
16. job description	list of duties involved in his job. (new job-part-refused)		الوصف الوظيفي
17. job application	letter or form to try and get a job (letter-apply-job)		طلب وظيفة
18. job satisfaction	feeling happy about what she does. (happy)		الرضى الوظيفي
19. job opportunities	chances to get work.		فرص العمل

مفردات تم ذكرها في الوحدة السابعة في مواقع مختلفة ويجب على الطالب معرفة معانيها					
الكلمة	معناها	الكلمة	معناها	الكلمة	معناها
sports trainer	مدرب رياضة	coach	مدرب رياضة	actor	ممثل
journalist	صحفي	musician	موسيقيار	singer	مغني
photographer	مصور	writer	كاتب	artist	فنان
pilot	طيار	racing driver	سائق سباق	Expert in	خبير في
Aware of	مدرك ل	Suitable for	ملائم ل بعد الفراغ عاقل أو ضمير للعاقل	Protect from	يحمي من
Choose between	يختار بين (بعد الفراغ and-or)	Satisfied with	راضي عن		غالبا يأتي فراغين بينهم ضمير وبعد الفراغ يمكن تبجي كلمة injury-disease

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Unit 8

المفردات الأساسية والتي تتضمن ما تم ذكره في (word list) بالترتيب كما تم ذكرها بالوحدة ويجب على الطالب حفظ معانيها			
الكلمة	Word	المعنى باللغة الإنجليزية English Meaning	العربي Arabic Meaning
1. distribute		send to other places	يوزع
2. attempt	(to)	try	محاولة
3. graphic		relating to pictures (photo-design-diagrams-written)	جرافيكي , صور
4. sector		part of a country's economy (country-financial-industrial)	قسم , قطاع
5. currently		at the moment	حاليا , بالوقت الحاضر
6. breakthrough		event that made a big difference	انطلاقة، تقدم وتطور ملموس
7. returns		profits (on-investment-project)	أرباح وفوائد
8. lack	(of)	not having(enough)	نقص , افتقار
9. humanitarian		connected with helping people	إنساني
10. running		managing	إدارة وتشغيل
11. market research		to find out if people will buy your product.	بحث سوقي
12. marketing		a way of letting people know about your product	تسويق
13. financial markets		Where people buy and sell national currencies	الأسواق المالية
14. market share		tells you how much of the market you have compared with your competitors.	الحصة السوقية - أسهم
15. market value		how much you can sell product for.	القيمة السوقية
16. upmarket		a more expensive luxury item.	سلعة كمالية باهظة الثمن
17. take over		get control (job-company)	يستولي , يسيطر
18. cut back		reduce spending (costs-production-reduction)	يخفض النفقات - يقتصد
19. break down		stop working properly (اسم آلة أو اتصالات)	يتعطل
20. take off		leave the ground (plane-landing-seat belt)	ينطلق , يقطع
21. hand over	(to)	give responsibility to someone else	يسلم المسؤولية
22. stand by		be ready if needed	يجهز - يستعد
23. in business		working in the business field (مع مدة طويلة - since - for)	على رأس عمله
24. on business		for business reasons (travel-away-abroad-holiday-for مع مدة قصيرة)	في مهمة عمل
25. in time		with enough time, not missing something (to - before - for)	في الوقت المناسب
26. on time		at the right time (exactly-never late-accurate-must)	في الوقت المحدد
27. on Sale		available to buy	متوفر للبيع
28. on receipt		when you get sth	عند الاستلام
29. in advance		before (book-pay-bought)	مقدما , سلفا
30. in writing		with a letter, not by phone or email	كتابة
31. in danger		in the risky situation	في خطر
32. in debt		owing people money (money-borrow-lend)	مديون

مفردات تم ذكرها في الوحدة الثامنة في مواقع مختلفة ويجب على الطالب معرفة معانيها

الكلمة	معناها	الكلمة	معناها	الكلمة	معناها
takeover	استيلاء , سيطرة	cutback	تخفيض النفقات	breakdown	تعطيل
Take-off	إقلاع	handover	تسليم المسؤولية	standby	جهازية
sign	يوقع	service	يعمل صيانة	redecorate	يجدد دهان
cut	يقص	repair	يصلح	check	يفحص

الكلمتين ملتصقات ببعض يعطينا اسم أما بعد عن بعض يعطينا فعل

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نجد الأسماء بعد صفات الملكية a-an-the-some-many-of-any-this-by-my,his,her,your,their,our

نجد الأفعال بعد to-have-has-had-do-does-did-will-would-can-could-may-might-often

مفردات اللغة الإنجليزية (الكتاب الأول) – ثانوية عامة – إعداد م. محمد المدهون
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Unit 9

المفردات الأساسية والتي تتضمن ما تم ذكره في (word list) بالترتيب كما تم ذكرها بالوحدة ويجب على الطالب حفظ معانيها			
الكلمة	Word	المعنى باللغة الإنجليزية English Meaning	العربي Arabic Meaning
1.	astonishing	very surprising	مدهش، مذهل
2.	infuriated (by)	made very angry	غاضب - مستفز
3.	tragedies	sad stories	مأسى , قصص حزينة
4.	amateur	not professional (player)	هاوي, ليس محترف
5.	promising	having future possibilities	واعد , له مستقبل جيد
6.	trial	test	تجريبي
7.	terror	great fear	خوف شديد
8.	get on well (with)	have a good relationship	ينسجم بعلاقة وصداقة - يتأقلم
9.	reserve	second choice (plan-team)	احتياط
10.	criteria	reasons and qualifications	شروط , معايير
11.	dropped	left out	اسقط من , لم يعد مدرجا في
12.	combination	mixture	خليط , مزيج
13.	judging	deciding which is acceptable	الحكم على
14.	objective	not based on personal opinions	موضوعي
15.	rule out	say it's impossible to include	يستثني , يستبعد , يخرج من حساباته

مفردات تم ذكرها في الوحدة التاسعة في مواقع مختلفة ويجب على الطالب معرفة معانيها

الكلمة	معناها	الكلمة	معناها	الكلمة	معناها
Synchronized swimming	السباحة المتزامنة	Speed walking	المشي السريع	baseball	البيسبول
Golf	الجولف	Rugby	الرجبي	Squash	سكواش
Overcharge	يرفع السعر كثيرا	Overwork (tired)	يجهد بالعمل	Overconfident	شديد الثقة بالنفس
Overrated	مبالغ بالتقييم	Overcook	يبالغ في الطهي	Remind	يذكر
shout	يصرخ	come	يأتي	leave	يغادر
Overpaid	يتلقون رواتب مبالغ فيها	over = too much		under = not enough	

Unit 10

المفردات الأساسية والتي تتضمن ما تم ذكره في (word list) بالترتيب كما تم ذكرها بالوحدة ويجب على الطالب حفظ معانيها			
الكلمة	Word	المعنى باللغة الإنجليزية English Meaning	العربي Arabic Meaning
1.	identity	idea of who you are	هوية , تعريف , شخصية
2.	consumption	buying and using	استهلاك
3.	conform	to be the same as others	يتفق , يتشابه , يتماثل
4.	peers	other people in a similar situation	أقران , أشخاص بنفس الحالة
5.	implications	lessons or conclusions	تأثيرات , نتائج
6.	psychology	the study of how the mind works	علم النفس
7.	selfish	unaware of other people's feelings	أناني
8.	brought up	raised to adulthood	ترعرع وتربى
9.	consensus	general agreement	إجماع
10.	commerce	buying and selling	تجارة
11.	loyalty	Not leaving or changing	ولاء , إخلاص
12.	manufacturing	making products	تصنيع
13.	image	how people see someone or something	صورة - طبيعة شخص
14.	perceptions	how people see things	تصورات , وجهات نظر
15.	at all costs	no matter what happens	بأي ثمن كان , مهما كان الثمن
16.	appeal	what makes you like something	جاذبية , رونق
17.	strategies	plans	خطط واستراتيجيات

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مفردات تم ذكرها في الوحدة العاشرة في مواقع مختلفة ويجب على الطالب معرفة معانيها					
الكلمة	معناها	الكلمة	معناها	الكلمة	معناها
combine	يدمج	combination	دمج	Consume	يستهلك
consumption	استهلاك	define	يعرف	definition	تعريف
argue	يتجادل	argument	جدال	affect	يؤثر
effect	تأثير	selfish	أناني	selfishness	أنانية
confident	واثق	confidence	ثقة	honest	أمين
honesty	أمانة	personal	شخصي	person	شخص
national	وطني	nation	وطن , أمة	people	ناس
media	إعلام	Success	نجاح	newspaper	جريدة
politician	سياسي	library	مكتبة	books	كتب
government	حكومة	politics	سياسة	luggage	أمتعة
work	عمل	furniture	أثاث	accommodation	إقامة
case	حقيبة	job	وظيفة	chair	كرسي
hotel	فندق	Mountains	جبال	Deserts	صحاري
Lakes	بحيرات	Rivers	أنهار	Continents	قارات
countries	دول	Towns	بلدات	cities	مدن
Months	أشهر	Seas	بحار	oceans	محيطات
Republic of	جمهورية	regions	مناطق	Areas	أماكن

Unit 11			
المفردات الأساسية والتي تتضمن ما تم ذكره في (word list) بالترتيب كما تم ذكرها بالوحدة ويجب على الطالب حفظ معانيها			
الكلمة	Word	المعنى باللغة الإنجليزية English Meaning	Arabic Meaning بالعربي
1. puzzle		hard thing to explain	لغز ، أحجية
2. fluent		able to express herself easily (english-language-speak)	فصيح ، طليق
3. stubborn		unwilling to change his mind	عنيد
4. clinging to		holding on tightly	يتمسك ب ، يتشبث ب
5. become accustomed to		get used to (يأتي بعد الفراغ ing)	تعود على
6. conviction		strong belief	اقتناع
7. expatriates		people who live permanently in another country (سفر- دول)	المغتربين ، من يعيش بالمنفى
8. fellow countrymen		those who come from the same country	أبناء البلد
9. committed (to)		completely sure	ملتزم
10. object (that/to)		think or say something is wrong	يعترض
11. unconsciously		without thinking about it	بدون تفكير , بدون وعي
12. essential (to/for)		very necessary	هام ، ضروري
13. accent		way of speaking (language-speak-palestinian)	لهجة

مفردات تم ذكرها في الوحدة الحادية عشر في مواقع مختلفة ويجب على الطالب معرفة معانيها					
الكلمة	معناها	الكلمة	معناها	الكلمة	معناها
American culture	الثقافة الأمريكية	African culture	الثقافة الأفريقية	Palestinian culture	الثقافة الفلسطينية
Arabic culture	الثقافة العربية	increase	ازدياد , يزداد	decrease	انخفاض , ينخفض
record	سجل , يسجل	import	استيراد , يستورد	permit	ترخيص , يسمح
export	تصدير , يصدر	make	يعمل , يجعل	know	يعرف
wait	ينتظر	learn	يتعلم	join	يلتحق
drink	يشرب	pay	يدفع	eat	يأكل
sleep	ينام	enjoy	يستمتع	prevent from	منع من
insisted on	أصر على	accused of	اتهم ب	Satisfied with	راض عن
responsible for	مسئول عن	serious about	جاد بخصوص	have to	يتوجب
look after	يعتني	save	يوفر		

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في صفحة واحدة جميع الكلمات المركبة وحروف الجر والأفعال المركبة و co - mis - under - over

نجد الأسماء بعد كل من صفات الملكية a-an-the-some-many-of-any-this-by-my,his,her,your,their,our

نجد الأفعال بعد to-have-has-had-do-does-did-will-would-can-could-may-might-often

الكلمات المركبة بالترتيب كما جاءت في وحدات الكتاب والتي يجب حفظ معناها باللغة العربية وحفظ الكلمتين معا						
Like-minded	Comfort zone	Foundation course	Highest priority	Exam revision	Stage fright	Make a living
نفس الرأي والتفكير	منطقة الراحة	دورة تأسيسية	أولوية عالية	مراجعة الامتحان	رهبة المسرح	يكسب قوت يومه
Job security	Job prospects	Job description	Job application	Job satisfaction	Job opportunities	Job market
سوق العمل	فرص عمل	الرضى الوظيفي	طلب وظيفة	مكانيه الحصول على عمل	أمان وظيفي	
market research	Financial markets	Revision timetable	Time management	Societies fair	Unintended meaning	Communication technology
تكنولوجيا الاتصالات	معاني غير مقصودة	معرض الجمعيات	إدارة الوقت	جدول مراجعة	الأسواق المالية	البحث السوقي
		fellow countrymen				
		أبناء البلد				

الكلمات التي يأتي قبلها حرف الجر on									
show	The market	demand	order	Request	The way	purpose	business	arrival	duty
معرض	متوفر في السوق	عندما يطلب	تم طلبه	عند الطلب (بيانات)	في طريقه	متعمدا	في رحلة عمل	عند الوصول	أثناء الدوام
time	Sale	receipt							
على الوقت المحدد	متوفر للبيع	عند الاستلام							
الكلمات التي يأتي قبلها حرف الجر in									
debt	danger	writing	advance	time	business	common	confidence		
مديون	في خطر	مكتوب (خطيا)	مسبقا	على رأس عمله في الوقت المناسب	مشترك	سرا			

من باب التسهيل احفظ كلمة دودا سي سي ddwacc فهذه الحروف الستة هي بداية الكلمات التي يأتي قبلها حرف الجر in باستثناء الكلمات arrival,duty,demand يأتي قبلهم on وأيضا الكلمتين business , time يمكن أن تأخذ in,on

الأفعال المركبة ويجب حفظ معناها باللغة العربية ومعرفة حرف الجر الذي يأتي مع كل فعل						
Expert in	Interested in	Keep in touch	Stay in contact	Carry on	Hand on	Pass on
خبير في	مهتم في	يبقى على تواصل	يبقى على تواصل	يواصل	يسلم , ينقل	ينقل شفويا
Come out	Find out	Stand out	Turn out	Work out	Aware of	Addicted to
يخرج - يفشي	يكشف	يبرز	يتضح - يتبين	يحل	مدرك ل	مدمن على
Break through	Catch up with	Satisfied with	Come across	Choose between	Give up	Put up
يحقق إنجاز	يجتمع ويتواصل	راضي عن	يجد شيئا بالصدفة	يختار بين	يستسلم	يستضيف
Look for	Suitable for	Motivated by	Protect from	Run into	Tend to	Throw away
يبحث عن	مناسب ل	يحفزه	يحمي من	يقابل بالصدفة	يميل إلى	يتخلص من
Worry about	get on well	rule out ,look after	happen to,insisted on	brought up,accused of	responsible for	prevent from
قلق بخصوص	ينسجم بعلاقة وصداقة	يستثني - يعتني	أصر على - يحدث مصادفة	اتهم - ترعرع وترى	مسئول عن	يمنع من serious about
ملتصقات اسم بعداد فعل الأفعال المركبة التي تصبح أسماء عندما لا يصبح فاصل بين حرف الجر والفعل						
Break through	Break down	Take over	Take off	Cut back	Hand over	Stand by
يجتاز - يقتحم	يتعطل	يستولي	يقلع - يطير	يخفض النفقات	يسلم المسؤولية	يستعد
من باب التسهيل أغلب الكلمات تنتهي بالمقاطع er,or,tion المقطع co						
Co-founder	coincidence	Co-writer	Co-author	Co-pilot	cooperation	coworker
مؤسس مشارك	مصادفة	كاتب مشارك	كاتب مشارك	مساعد طيار	تعاون	زميل عمل
المقطع mis						
mistake	misunderstand	misheard	mislead	misbehave	misuse	
غلطة - يخطيء	يسيء فهم	يسيء السمع	يضل	يسيء التصرف	يسيء استخدام	

Over ----- Under

overcharge	overwork	overconfident	overrated	overcook	overpaid
يرفع السعر كثيرا	يجهد بالعمل	شديد الثقة بالنفس	يبالغ في التقييم	يبالغ في الطهي	يتلقون مرتبات عالية
undercharge	underwork	underconfident	underrated	undercook	underpaid
يخس الأسعار	يخفف العمل	قليل الثقة	يخس من قيمة	غير مكتمل الطهي	يتلقون مرتبات متدنية

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جميع أسئلة الكتاب الوزاري ووحدات المراجعة التي تخص المفردات المراجعة النهائية (مفردات) – ثانوية عامة – إعداد م. محمد المدهون

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PUPIL'S BOOK (Unit 1) A new start

Find words or phrases in the notice that have these meanings.

- 1 not compulsory
- 2 with similar attitudes
- 3 take part (in)
- 4 area of interest
- 5 able to be seen

Use the words and phrases in unit 1 to complete the sentences below

- 1 There are lots of good paintings ----- at the museum this week.
- 2 I don't know much about biology. It's not really my ----- .
- 3 This part of the form is ----- . You don't have to fill it in.
- 4 Luckily, I live in a shared house with ----- people.
- 5 Unfortunately, his English isn't good enough to ----- in academic discussions.

Replace the underlined parts of the sentences with words or phrases from unit 1 .

- 1 I only need one more card to make a complete group. -----
- 2 We often get bored with the same everyday things we do regularly . -----
- 3 I know a lot about the subject, so I'm quite sure that I'll succeed. -----
- 4 I'm not sure why she feels tired, but I think stress may be a part of the reason. -----
- 5 She isn't a great singer yet, but she has great possibilities for the future. -----
- 6 He's very good at making artistic things. Apart from writing poetry and songs, he paints wonderful pictures. -----
- 7 With its wheels in the soft ground, the car was completely unable to move. -----
- 8 I'm sure he isn't really ill. I think it's just an untrue reason for not working hard . -----

PUPIL'S BOOK (Unit 2) Under pressure

Replace the underlined parts of the sentences below with words or phrases from unit 2.

- 1 With all the new products available to buy nowadays, it's very hard to decide which to buy.
- 2 She's starting to notice the impact of things that she says and does on other people. _____
- 3 Studying before an exam can be very stressful, but it's necessary. When asked to say what they want in the future, most people say health and happiness are the most important.
- 4 If you're finding a job difficult, it's important that you don't give up. _____
- 5 There's no purpose in trying to open the door. It's locked. _____
- 6 Young babies expect to be given food whenever they want it. Some parents give their children something good if they do well in exams. _____

Match the words with their meanings.

WORDS FROM THE TEXT	MEANINGS
1 convinced	a around the present time
2 nowadays	b connected with yourself
3 fees	c not wanting to wait
4 inevitable	d sad because of an unexpected result
5 personal	e money you pay for a service
6 disappointed	f impossible to avoid
7 impatient	g sure or certain that something is true

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Use the words to complete the sentences below.

- 1 Don't be so ----- , I'll be finished soon.
- 2 We all make mistakes sometimes, so it's ----- that you will too.
- 3 There are some problems with this idea. I'm not really ----- it will work.
- 4 He was ----- because he thought he would get better results than he did.
- 5 She didn't go to a private school because her parents couldn't afford the ----- .
- 6 The form asks for a lot of ----- details like age and nationality.
- 7 Students have more money worries ----- than they had in the past.

Use the nouns in the box to make other on + noun phrases in the sentences below.

order the way purpose business request arrival duty time

- 1 On ----- at the hotel, please go to the reception desk .
- 2 Police officers only have to wear uniforms when they're on ----- .
- 3 The book you need is on ----- and will probably be here next week .
- 4 This isn't a holiday. We're here on ----- .
- 5 He hates people being late, so make sure you're on ----- .
- 6 He stopped to buy a newspaper on ----- home .
- 7 I don't believe it was an accident. I think he did it on ----- .
- 8 We will be pleased to send you more details on ----- .

PUPIL'S BOOK (Unit 3) A funny thing happened

Match the words and phrases from the stories with their meanings.

WORDS AND PHRASES FROM STORIES	MEANINGS
1 kept in touch	a without hair
2 mentioned	b immediately
3 patting	c said something about
4 error	d stayed in contact
5 straight	e someone you don't know
6 colleague	f hitting gently
7 bald	g mistake
8 stranger	h someone you work with

Use the words and phrases to complete the sentences below.

- 1 While he was away, he ----- with his family by email.
- 2 Instead of stopping for a coffee, I went ----- home.
- 3 I remember she ----- the name of a book yesterday, but I can't remember the title.
- 4 He looks older than he is because he's almost completely ----- .
- 5 I've no idea who he was. He was just a ----- .
- 6 While I was ----- my friend's cat, it bit me .
- 7 I see him every day, but he isn't a friend of mine. He's just a ----- .
- 8 It's hard to speak another language without making a single ----- .

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Rewrite the sentences using the phrasal verbs in the box. Change the form of the verb if needed.

catch up put up turn out

- I didn't realise who she was at first, but we discovered that we'd been at school together.
I didn't realise who she was at first, but it _____ that we'd been at school together.
- He was visiting the town for a few days, so I let him stay in my flat.
He was visiting the town for a few days, so I _____ him _____ in my flat.
- We hadn't seen each other for years, so having a meal together was a good chance to talk about news and events.
We hadn't seen each other for years, so having a meal together was a good chance to _____ with each other.

Replace the underlined parts of the sentences with words or phrases from unit 3.

- I was surprised to meet him by chance so far away from his home town. _____.
- She has a lot of things that she knows about this subject because she's studied it for years. _____.
- Most people are not willing to answer questions about their age. _____.
- Of the two pieces of advice I've just given, the last one I mentioned is more important. _____.
- He didn't expect to find his friend's name by chance in the newspaper. _____.

Complete the sentences using the words in the box with either co- or mis- as prefixes.

worker use behave operation pilot lead heard writer

- She only gets angry when students _____ in class.
- Please keep phone conversations quiet to avoid disturbing your _____ s.
- Students sometimes _____ words that look the same as a word in their own language but have a different meaning.
- Both their names are on the front of the book because they are the _____ s.
- I thought he said he was from Australia, but I think I _____ because he's actually Austrian.
- _____ often gets better results than everyone working alone to solve a problem.
- He flew the plane alone, without a _____.
- Information in adverts isn't usually untrue, but it can _____ people and give them the wrong idea.

PUPIL'S BOOK (Unit 4) The shrinking world

Complete the definitions with words from unit 4 .

- If you are _____ to something, you can't stop yourself from doing it.
- A _____ problem isn't a problem yet, but might become one in the future.
- If things _____, they are different in different situations.
- If an action or idea is _____, it is the correct thing to do or believe.
- A feeling of _____ happens when we stop thinking properly because we are frightened.
- _____ is what you feel when you are afraid.
- If you are _____ of doing something, you have the necessary ability to do it.

Match the words from the text with their meanings.

WORDS FROM THE TEXT	MEANINGS
1 motivated	a limits
2 citizens	b system of connections
3 trend	c dividing lines
4 network	d difficult to get to
5 hub	e caused or encouraged
6 restrictions	f people who live in a country
7 remote	g central point
8 borders	h movement, fashion or change

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Use the words to complete the sentences below.

- 1 There are _____ on how many books you can borrow from the library.
- 2 Most companies are _____ by the need to make a profit.
- 3 A government's first duty is to protect its _____.
- 4 During our train journey we crossed four international _____.
- 5 There is a _____ towards smaller and smaller telephones.
- 6 I think there's a problem with the phone _____ because I can't make any calls.
- 7 The capital city is a _____ for road and rail travel to the rest of the country.
- 8 He lives in a _____ house, far away from the nearest town.

PUPIL'S BOOK (Unit 5) Making friends

Replace the underlined parts of these sentences with words or phrases from unit 5.

- 1 It's hard to describe what friendship is really like. _____
- 2 Some people say that they are your friends, but aren't really friends at all. _____
- 3 He's just pretending to be friendly. His feelings aren't real. _____
- 4 150 is considered to be the largest number of friends most people can have. _____
- 5 All my friends are approximately the same age. _____
- 6 It was a long journey because we had to get to London by going through Paris. _____
- 7 There is no way to be sure that what he says is true. _____
- 8 My brother and I have a lot of ideas and opinions that we share. _____
- 9 We didn't plan or arrange to arrive at the same time. _____

Match the words and phrases with their meanings.

WORDS AND PHRASES FROM TEXT	MEANINGS
1 lasting	a opposite ends
2 acquaintance	b first
3 initial	c continuing for a long time
4 inflexible	d secretly
5 extremes	e show how good you are
6 impress	f someone you know (but not very well)
7 boast	g not wanting to change
8 in confidence	h be too proud

Use the words and phrases to complete the sentences below.

- 1 Please remember that what I've told you is _____, so don't tell anyone.
- 2 My _____ idea was that he wasn't very nice, but now I know him better.
- 3 It's not polite to _____ about how clever or rich you are.
- 4 He seems to change between two _____: Sometimes he can't stop talking, but sometimes he doesn't say anything at all.
- 5 Tell the interviewers about your exam results. That will _____ them.
- 6 I'm not _____. If anyone has a better plan, I'll listen to it.
- 7 She's not a close friend of mine, just an _____.
- 8 Reading stories to children helps to create a _____ love of literature.

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PUPIL'S BOOK (Unit 7) The world of work

Choose the correct meaning for these words. Circle A or B.

- 1 revealed A repeated B shown
2 fantasy A unreality B excellence
3 job security A having a job that isn't dangerous B being sure that you won't lose your job
4 outweighs A is heavier than B is more important than
5 stage fright A feeling nervous before appearing in public B gradually becoming more afraid
6 make a living A feel more alive than before B earn enough money to survive
7 charity A non-profit organization B taking great care

Find words in unit 7 that have these meanings.

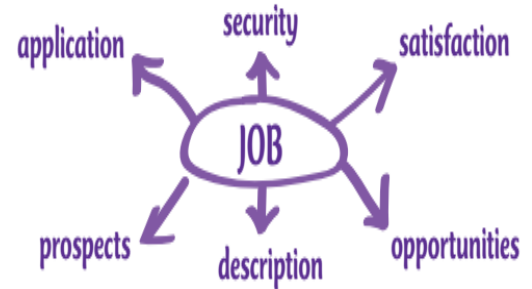
- 1 having or getting a job _____
2 from beginning to end of _____
3 giving good value _____
4 different parts working together _____
5 possibilities for the future _____
6 causing a lot of argument _____
7 ignore, not pay attention to _____

Use the words to complete the sentences below.

- 1 It's good to have an interesting hobby, but don't _____ your studies.
2 Learning is something that should continue _____ your life.
3 He has lots of different ideas about what to do, but no _____ plan.
4 A lot of students and teachers disagreed with the school's _____ decision to have a longer working day.
5 It's not _____ spending money on a new computer if the old one still works.
6 The Minister said the _____ for future economic recovery were good.
7 Graduates are more likely than non-graduates to find _____ in the future.

Look at the phrases made with the word job and use them to replace the underlined parts of the sentences

- 1 Your possibility of getting a job in future will be better if you choose technical subjects. _____
2 The problem is that I have no guarantee that my work will continue _____
3 He refused to do it because it wasn't part of his list of duties involved in his job. _____
4 It's important to know how to write a good letter or form to try and get a job. _____
5 For her, feeling happy about what she does is more important than a high salary. _____
6 Because of economic problems, there aren't as many chances to get work. _____



Look at the example. Then complete the sentences with a word and preposition from the boxes.

Nouns / verbs / adjectives

protect expert ~~aware~~ satisfied
choose suitable

Prepositions

in for from with between of

- 1 The careers adviser can make students _____ job opportunities.
2 This job isn't really _____ older people.

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- 3 They have to wear special clothes to _____ them _____ injury.
- 4 You may have to _____ job satisfaction and a high salary.
- 5 He isn't _____ his present job so he wants to apply for another.
- 6 The school brought in an _____ careers advice.

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PUPIL'S BOOK (Unit 8) In business

Find words highlighted in unit 8 that have these meanings.

- 1 send to other places _____
- 2 try _____
- 3 relating to pictures _____
- 4 part of a country's economy _____
- 5 at the moment _____
- 6 event that made a big difference _____
- 7 profits _____
- 8 not having (enough) _____
- 9 concerned with helping people _____
- 10 managing _____

Use the words to complete the sentences below.

- 1 After months of trying to find a solution, they finally made a _____.
- 2 A good transport system is needed to _____ products around the country.
- 3 He made a lot of mistakes because of his _____ of experience.
- 4 Several _____ organisations have sent medical supplies to the area.
- 5 The country's financial _____ has done better than other areas of the economy.
- 6 _____ explanations are easier to understand than written words.
- 7 ICT start-ups are _____ growing faster than any other kind of company.
- 8 The _____ on this kind of investment are quite low at the moment.
- 9 Don't forget that _____ your own company is hard work.
- 10 It was a good _____, but it didn't quite succeed.

Look at the different uses of the word market and complete the definitions.

- 1 You need to do _____ to find out if people will buy your product.
- 2 _____ is a way of letting people know about your product.
- 3 People buy and sell national currencies on the _____.
- 4 Your _____ tells you how much of the market you have compared with your competitors.
- 5 The _____ of a product is how much you can sell it for.
- 6 A product described as _____ is a more expensive luxury item.



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Match the phrasal verbs with their meanings. Then join them into one-word nouns and use them to complete the sentences below.

PHRASAL VERBS	MEANING
1 take over 2 cut back 3 break down 4 take off 5 hand over 6 stand by	a leave the ground b stop working properly c be ready if needed d reduce spending e get control f give responsibility to someone else

- We were spending too much so we've had to introduce some _____s.
- The _____ period between the old manager and the new one was a difficult time.
- There was a misunderstanding because of a _____ in communications.
- Please fasten your seat belt during _____ and landing.
- If this printer doesn't work, there's another one on _____.
- We need to stop this _____ of our business by a larger company.

match the phrases 1–4 with their meanings.

PREPOSITION + NOUN PHRASE	MEANING
1 in business 2 on business 3 in time 4 on time	a for business reasons b with enough time, not missing something c at the right time d working in the business field

Replace the underlined parts of the sentences with a phrase made from in or on + a word in the box.

Sale advance writing danger receipt debt

- You can pay for the goods when you get them. You don't need to pay before. _____
- Borrowing can be a problem. You don't want to find yourself owing people money. _____
- The company is in the risky situation of having to close. _____
- The new product will be available to buy from next month. _____
- You have to apply for this job with a letter, not by phone or email. _____

Complete the sentences with a word or phrase in the box.

Marketing market research upmarket

- He filled his house with expensive, _____ furniture.
- The company has a large department _____, with over 20 people working in it.
- It's important to do lots of _____ to see who might buy the new product.

Complete the sentences with a phrase made from in or on + a word in the box.

business advance writing time (x2) debt

- We bought tickets _____ in case there weren't any left on the day.
- I'm sorry, but the manager is away _____ until next Thursday.
- I hope we get there _____ to see the beginning of the film.
- He borrowed a lot of money and now he's _____.

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5 I can't agree to this on the phone; I need to see it _____ .

6 She's always _____ , never late even by a minute.

Match words 1–6 with a–f in the box to make noun phrases. Then use the phrases to replace the words in brackets.

1 There was a problem with the plane just after _____ (leaving the ground).

2 Sorry we're late, but we had a _____ (problem with the car's engine).

3 There's been a _____ (reduction) in government spending this year.

4 Some jobs were lost after the _____ (getting control) by the other company.

5 After months of work, the police had a _____ (sudden solution to the problem).

6 We need to have another plan as a (second possibility) _____ in case of problems.

1 break	a down
2 take	b over
3 break	c by
4 cut	d off
5 stand	e back
6 take	f through

PUPIL'S BOOK (Unit 9) Only a game?

Find words or phrases in unit 9 that have these meanings.

1 very surprising _____

2 made very angry _____

3 sad stories _____

4 not professional _____

5 having future possibilities _____

6 test _____

7 great fear _____

8 have a good relationship _____

9 second choice _____

Use the words and phrases in unit 9 to complete the sentences below.

1 This plan isn't perfect yet, but it's a very _____ start.

2 The idea of speaking in front of hundreds of people fills me with _____.

3 That player is really _____. I can't believe how good he is.

4 We _____ quite well, but we're not really close friends.

5 They agreed to employ him for a _____ period to see if he was suitable.

6 What happened was quite sad, but it wasn't really a _____.

7 He may only be an _____ player now, but he has a bright future.

8 It's a good idea to have a _____ plan in case the first one doesn't work.

9 I was _____ by the rude comments in his article .

Replace the underlined parts of the sentences with words from the text.

1 What are the reasons or qualifications for being accepted on the course? _____

2 When he read the team list, he saw that he had been left out. _____

3 It's an unusual mixture of flavours, but it tastes good. _____

4 I can't choose between them. There's no way of deciding which is acceptable. _____

5 We need to look at the facts and reach a decision that is not based on personal opinions. _____

6 He's not a clear choice, but I wouldn't say it's impossible to include the young player. _____

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Complete the sentences using the words in the box to make other words beginning with over.

Charge work confident rated cook

- 1 Don't buy tickets from strangers outside the stadium. They often _____ you.
- 2 Don't be _____. You never know when something might go wrong.
- 3 I don't think they're as good as people say. They're _____.
- 4 If you _____ the meat, it will be hard to eat.
- 5 When people _____, they may get very tired.

PUPIL'S BOOK (Unit 10) Who am I?

Replace the underlined parts of the sentences with words or phrases from unit 10.

- 1 An important part of growing up is developing an idea of who you are. _____
- 2 The buying and using of goods is important for national economies. _____
- 3 Since he was a child, he has never wanted to be the same as others. _____
- 4 Wanting to be liked by other people in a similar situation is natural. _____
- 5 What are the lessons or conclusions of this discovery for the future? _____
- 6 I'm very interested in the study of how the mind works. _____
- 7 I don't like him much because he's so unaware of other people's feelings. _____
- 8 He was raised to adulthood by his grandparents. _____
- 9 At the end of the meeting, we reached a general agreement. _____

Complete the tables with words from the texts. Then use six of them to complete the sentences below.

VERB	NOUN
combine	
consume	
	definition
argue	
	effect

ADJECTIVE	NOUN
selfish	
	confidence
	honesty
	person
national	

- 1 Most people aren't either good or bad, but a _____ of the two.
- 2 Don't be polite; just give me your _____ opinion.
- 3 Be careful about putting too much _____ information online for everyone to see.
- 4 Texting won't _____ young people's ability to use language properly.
- 5 The two dictionaries _____ the word in different ways.
- 6 People's increased _____ of sugar is causing health problems.

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Choose the correct meaning for these words from the text. Circle A or B.

- | | | |
|-----------------|---------------------------------|---------------------------------------|
| 1 commerce | A agreement between people | B buying and selling |
| 2 loyalty | A being the most important | B not leaving or changing |
| 3 manufacturing | A making products | B human relations |
| 4 image | A idea that isn't real | B how people see someone or something |
| 5 perceptions | A how people see things | B unusual ideas |
| 6 at all costs | A if the price is right | B no matter what happens |
| 7 appeal | A what makes you like something | B what something looks like |
| 8 strategies | A plans | B departments |

Use the words in unit 10 to complete the sentences below.

- One important quality of a good friend is _____ .
- Part of the _____ of this computer is that it looks so good.
- There are good career opportunities in the field of _____ .
- We tried several different _____, but none of them worked.
- She's very determined. She wants to succeed _____ .
- Different people have different _____ of this product.
- Famous people are often very careful about their public _____ .
- A lot of jobs have been lost in the _____ industries.

Complete the table in with the words in the box.

Success people confidence politics government media
 politician identity commerce library newspaper books

CONCRETE NOUNS	ABSTRACT NOUNS
consumer professor product	consumption profession production

Complete the table with abstract nouns that come from the concrete nouns.

CONCRETE NOUNS	ABSTRACT NOUNS
advisor consumer believer politician professor judge product leader	

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PUPIL'S BOOK (Unit 11)Different places, different ways

Replace the underlined parts of the sentences with words or phrases from unit 11

- 1 The reason for her decision is still a hard thing to explain _____
- 2 She is able to express herself easily in several languages. _____
- 3 I don't know why you're being so unwilling to change your mind. _____
- 4 He spent two hours holding on tightly to the rock before he was saved. _____
- 5 When you live in another country, there are many things you have to get used to. _____
- 6 He has a strong belief that what he is doing is the right thing. _____

Match the words and phrases from unit 11 with their meanings.

WORDS AND PHRASES	MEANINGS
1 expatriates	a way of speaking
2 fellow countrymen	b people who live permanently in another country
3 committed	c think or say something is wrong
4 object	d very necessary
5 unconsciously	e those who come from the same country
6 essential	f without thinking about it
7 accent	g completely sure

Use the words and phrases complete the sentences below.

- 1 Others might _____ that it's too expensive, but I think it's worth the money.
- 2 He never stops trying because he's fully _____ to the career he's chosen.
- 3 Most _____ at least try to learn the language of their new home.
- 4 If you want to study science, it's _____ to have a good knowledge of maths.
- 5 When I'm on holiday, I don't want to spend all the time with my _____.
- 6 I guessed from your _____ that you are from Australia.
- 7 I've done this journey so many times that I can find the way _____.

Complete the sentences with the prepositions in the box.

for on with from (×2) of

- 1 The customer insisted _____ getting her money back.
- 2 I was afraid _____ falling over on the ice.
- 3 They tied him up to prevent him _____ escaping.
- 4 She agreed that she was responsible _____ making the mistake.
- 5 I like everything about the job apart _____ getting up so early.
- 6 He's the kind of person who's never satisfied _____ coming second

Unit 1

1.Fill in the following sentences by replacing the words in brackets with the appropriate words from the box:

potential confident

- 1.I know a lot about the subject, so I am quite sure I'll succeed. _____
2. The law required a detailed analysis of the _____ impact on the environment of a proposed project.
(possibilities for the future)

2-Use the words to complete the sentences below:

optional participated stuck show factor

1. As a child, he was very much an outsider, he never _____ in the games other children played.
2. There is going to be a wide variety of painting and handcraft items on _____ to suit every product.
3. Safety is an important _____ in car design.
4. We were _____ at the airport for twelve hours because of the bad weather.
5. Attendance is _____ for those who aren't working on the project.

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3-Use the words to complete the sentences below:

optional participates excuse creative potential

1. Mona is always coming up with new ideas. _____
2. The price includes hotel and meals, but entertainment is _____
3. If you study hard, there is a greater _____ for success
4. I have never known him to miss a meeting. I'm sure he'll have an _____
5. She rarely _____ in any of the classroom discussion.

4-Choose the correct answer:

1. Joining a club is a good way to meet (like-minded / open-minded) people who have the same interests.
2. Most students usually have to complete a one-year (foundation course/ foundation base) first.
3. Those people usually behave similarly. (like-minded /like-eyed)

5. Choose words from the box and match them with their meanings

participate - zone – set - factor

1. part of reason
2. Area
3. a complete group
4. take part in

Unit 2

1. Choose the correct answer:

1. I don't think he stepped on your foot (in purpose / on purpose)
- 2.Policemen usually wear uniforms when they are (on the way / on duty)
3. The book you need is (on demand / on order) and will probably be here next week.
4. The badly wounded people take (high priority / high rigidity) for medical attention than those only slightly hurt.
5. Firefighters and paramedics usually wear special clothes when they are (on purpose / on duty)
6. We will be pleased to send you more information (in / on) request.
- 7.You can't always make your brain work on (demand / the way)
8. Making lots of money isn't a very high (priority / minded) for him.
9. You should be (aware of – aware for)your own strengths and weakness.
10. The laptop you need is (on order – on purpose). It will be here next week .
11. The patient was getting worse , so the nurse (on duty- on business)called the doctor .

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12. (On arrival – On duty)at the hospital , please go to the reception desk.
13. He did it on (duty- purpose) , knowing it would annoy her .
14. She's got a few (personal –error) problems at present.
15. The doctor is (on – in)duty from 9to 4 pm

2- Use the words to complete the sentences below:
impatient - fees - point - reward – personal

- 1.Please ensure you take all _____ belongings with you when you leave the train.
2. After waiting for an hour, the _____ customer stormed out and complained to the manager.
- 3.At universities today, _____ are too high for students to pay
4. I'm not going to this afternoon's session. I don't see a _____ of it.
5. The company gave him a _____ for his years of service and a farewell party.
6. Don't be so _____. I'll be finished soon.

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3.Fill in the following sentences by replacing the words in brackets with the appropriate words from the box
fees -inevitable - reward - point

- 1.He depends on his parents for his university (money you pay for a service)
- 2-A rise in all prices seemsafter the war .(impossible to avoid)
- 3--What is theof going to college if you can't afford money for that ? (purpose)
- 4-The company gave him afor his years of service . (something good)

Unit3

1-Use the words to complete the sentences below: -

reluctant straight patting knowledge colleague latter

- 1.The dog seems happy because the child is _____its head gently
- 2.Most women are _____ to answer questions about their weight and age.
- 3.I had two opinions, history and geography so I chose the _____
- 4.It's my belief that _____ is power.
- 5.I felt tired when I got home so I had gone _____to bed
- 6.He left his job after an argument with his _____.

2- Use the words to complete the sentences below:

reluctant mentioned patting keep in touch error colleague

- 1.The accident was caused by a human _____
- 2.Sadly, I didn't _____with my closest friends at the party.
- 3.I'm _____to spend all that money on such a small project.
- 4.Salma is not my friend, she's my _____ at the company.
- 5.While I was _____my friend's cat, it bit me.
- 6.In her speech, she _____ nothing about her previous job experience.

3- Choose suitable phrasal verbs from the box to complete the following sentences:

run into put up catch up found out came across

- 1.When you visit our country, please tell me, I'm ready to _____ you _____ in my apartment.
- 2.My sister was walking very fast; I couldn't _____ with her.
- 3.We _____our neighbours lost bag; we didn't expect that at all.

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4. I was surprised to _____ Ashraf when I was in the park.
5. Amr was really shocked when he _____ that his friend had told his secret to others.

4- Choose suitable phrasal verbs from the box to complete the following sentence:

turned out put up throw away catch up come across

1. We _____ our relatives _____ in our house when they came to visit Palestine.
2. Let's go to the coffee – I need to _____ with you all.
3. In their recent research, scientists have _____ new discoveries concerning genetically modified food.
4. Try to _____ all that you don't need. You have a pile of unnecessary things.
5. It _____ that social problems were greater than lack of training.

5- Choose suitable phrasal verbs from the box to complete the following sentences.

ran into put up catching up with catch up came across

1. We hadn't seen each other for years, so having a meal together was a good chance to _____ with each other.
2. I _____ a vase exactly like yours in an antique shop.
3. She _____ me _____ in her house for a night because I'd missed the last bus and there were no night buses running.
4. While walking downtown, I _____ an old friend and stopped to talk.
5. I was hoping Sami could _____ me _____ for a few days in his flat.
6. It was so lovely _____ you; it's been years since we were last together.

6. Complete the sentences using the words in the box with (co or mis)

Operation pilot behave lead

1. Information in adverts is usually true, but it can _____ people and give them the wrong idea.
2. Fortunately, there was enough oxygen for the pilot and _____ to make safe landing.
3. There's very little _____ between the two neighboring countries.
4. Students always get in trouble when they _____ at school.

7. Complete the sentences using the words in the box with (co or mis):

Hear operation behave operate lead operation

1. Paying children too much attention when they _____ can be self-defeating.
2. I can't do those tasks alone, I need your _____.
3. Information in adverts isn't usually untrue, but it can _____ people and give them the wrong idea.
4. The success couldn't have been achieved without your _____.
5. The soldier didn't follow the orders. He must have _____ the leader's words.
6. Let's all _____ to get the work done quickly and perfectly.

8. Circle the correct answer:

1. He couldn't fly the plane without a _____. (co-pilot / co-writer)
2. I'm sure I didn't say that you must have _____ me. (misused / misheard)
3. If you _____ behave in the class, you'll certainly be punished. (co / mis)
4. The children sometimes _____ use their toys and end up losing them. (co / mis)
5. The _____ pilot succeeded in landing the plane safely. (co / mis)
6. _____ operation usually leads to success. (co / mis)
7. We believe her comments were meant to _____ lead us. (co / mis)
8. Dr. Samuel Holiday was one of the _____ who wrote the report. (co-founders/ co-authors)
9. _____ (Coincidences / Misunderstandings) stories about strange, unexpected events and connections.

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10. I was always getting in trouble for _____ (misbehaving / misusing) at school.
11. He was accused of _____ (misusing / misbehaving) public money.
12. I (misbehaved / mistook) your signature and thought the letter was from someone else.
13. Both their names are on the front of the book because they are the (co-workers/ co-writers)
14. (Misuse\ mislead)of any chemical can cause serious environmental problems.

Unit 4

1. Complete with the word of the same meaning from the box below:

Restrictions motivated justified

1. caused and encouraged _____
2. limits _____
3. I don't think Amy's opinions were really _____. (The correct thing to do or believe)

2. Use the words to complete the sentences below:

vary motivated restrictions addicted

1. Most companies are _____ by the need to make profit.
2. The government has agreed to impose _____ on press freedom.
3. A lot of people nowadays have become _____ to the internet.
4. Prices _____ widely from shop to shop. Some are expensive others are cheap.

3. Use the words to complete the sentences below:

restrictions hub motivate trend restrictions

1. The new mall is in the _____ of the city near the hospital.
2. The company has used a number of methods to _____ the employees to work hard.
3. There are _____ against bringing goods into the country.
4. There is a great _____ nowadays towards small families.
5. The European Union puts _____ on people immigration to it.

4. Use the words to complete the sentences below:

Hub restrictions fear addicted to

1. There are some new _____ on smoking in doors.
2. The kitchen is the _____ of the household.
3. He is _____ drinking coffee and can't do anything in the morning until has some.
4. Unlike the rest of us, Dave have no _____ of snakes.
5. The park is open to the public without _____

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Unit 7

1. Match the words in the box with their meanings below.

outweighs- controversial - stage fright - reveal - job prospects - job description

1. I get a feeling of fear whenever I have to speak in front of a large group of people _____ .
2. He refused to do the work because it wasn't part of his list of duties involved in his job _____
3. causing a lot of argument _____ :
4. is more important than _____ :

5. Doctors are not allowed to show confidential information about their patients _____ .
6. possibilities of getting a job in future: _____

2. Use the words to complete the sentences below:

stage fright neglected charity controversial neglect prospect fantasy worth neglected

1. No country can afford to _____ education.
2. The school's _____ methods have come under examination by the local authority.
3. He works for a _____ that helps homeless people.
4. The sailors _____ the warnings and so they ran into troubles.
5. I get _____ whenever I have to speak in front of a large group of people.
6. Her preferred reading was horror and _____ stories.
7. Is there any _____ of the weather improvement?
8. The job involves a lot of hard work but it's _____ it.
9. He _____ the advice given by his parents, so he failed in his final exam.

3. Complete the sentences using the appropriate preposition in the box:

in from for of with between

1. This job isn't really suitable _____ older people.
2. The career adviser can make students aware _____ job opportunities.
3. The tree should be well protected _____ the cold during the winter.
4. He wasn't an expert _____ his present job so he was fired from it.
5. You must choose _____ honor and death.
6. He wasn't satisfied _____ the academic results of his son. His son had failed.

4. Complete the following sentence with a preposition from the box

of with from between in for from

1. The school brought in an expert _____ career advice.
2. Some films are not suitable _____ children.
3. Cyclists should wear helmets to protect them _____ injury.
4. My friend is not satisfied _____ his new job. He complains a lot.
5. Teachers should be aware _____ the needs of their students.
6. Physical exercises can protect you _____ heart disease.
7. She had to choose _____ giving up her job or looking after her family.

5. Choose the correct answer:

1. Your employer guarantees you (job security \ job description) till you retire.
2. Employment, and job (prospects / application) are matters of vital concern to people.
3. It's important to know how to write a good (job opportunity / job application)
4. Sorting out everyone's social life isn't part of my job (opportunities / description)
5. He refused to do the work because it wasn't part of his (job opportunity / job description)
6. Most people prefer governmental field to work so as to get (job security / job description)
7. His job (description / opportunity) allows him to ask about these matters.
8. Many people are more interested in job (satisfaction / prospect) than in earning large amount of money.
9. Job (opportunity / application) is the letter form you fill in to get the job.

Unit 8

1.Match the words in the box with their meanings below:

distribute - lack - breakthrough - graphic - currently – sector - upmarket -breakthrough

1. Absence of qualifications is an obvious disadvantage for getting a good job _____ .
2. A number of charities are coordinating their efforts to spread out send food to other places _____ .
3. more expensive luxury item _____ :
4. Scientists have made a sudden solution to the problem in their treatment of that disease _____ .
5. Event that made a big difference _____ :
6. ICT start-ups are at the moment growing faster than any other kind of money _____ .
7. part of a country's economy _____ :
8. related to pictures: _____

2.Use the words to complete the sentences below:

Attempt sector returns humanitarian attempt market research sector

1. The private _____ has plenty of money to spend.
2. To carry out an accurate _____ requires a huge amount of work.
3. The police closed the road in an _____ to reduce the traffic in the city.
4. The economists expect no visible _____ on many kinds of investments these days.
5. As the industrial _____ grew; it's been years since we were last together!
6. Their first _____ to cross the Atlantic in a small boat failed miserably.
7. The United Nations is sending a _____ aid to the areas worst affected by the conflict.

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3.Choose the correct answer:

1. We were spending too much so we've had to introduce some (cut backs\cutbacks.)
2. Government should increase investment to maintain (financial market\ market share)safe
3. You can pay for your goods when you get them, you don't need to pay (in advance / in debt)
4. He must sell the house for the current (market value / market share)
5. The soldiers were ordered to (hand over / handover) their guns.
6. You need to do (market research / market share) before you start a new business.
7. Meetings will be held to ensure a smooth (handover / hand over) of responsibilities.
8. Market research / Marketing) shows that need for small cars will continue to grow.
9. The company has been (in business / on business) for almost 100 years.
10. Researchers have achieved a major (breakthrough / break through) in cancer treatment.
11. I got home just (on time / in time) before it started to rain.
12. The (market share/ market value) of this product is more than expected, so I gave up buying it.
13. Please (stand by/ stand out) me in an hour of need.
14. The company is (on / in) danger of having to close.
15. The company has a large (marketing / market research) department that designs advertisements to help customers to choose the suitable brand.
16. Sorry, we were late because we had a (breakdown / break through) in the car while driving to the office.
17. There has been a (cutback / break down) in the government spending on new projects this year.
18. My brother has been (in / on) business since 2015.

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19. Our dish washer (cut back / broke down) just a month after the guarantee had expired.
20. If you're going to come over to our house, please let me know (in debt / in advance)
21. If you don't hurry up, we won't be (in time / on time) to catch the train.
22. The booking will be (in / on) receipt of a depart.
23. He drove so fast that I felt my life was (in / on) danger.
24. The computer (cutback / broke down) while I was doing the project.
25. Insurance may only cover the current (market value / marketing) of your car.
26. Many hospitals face (cuts back / cutbacks) in services because of the financial situation.

4. Match the words in the box with their meanings below.

against broke down break through stand by break down take over taking off handed over cut back

1. Our car _____ and we had to push it off the road.
2. The prisoners needed to _____ the fence before they escape.
3. The teacher warned him _____ giving up
4. The noise is mainly caused by aircraft _____ from the airport.
5. Some workers will lose their jobs as the machines _____
6. The owner _____ the factory to his sons.
7. Ambulances always _____ in case anyone gets seriously injured.
8. If we don't sell more, we'll have to _____ production.
9. The new team will make changes the minute they _____ the job.

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Unit 9

1. Match the words in the box with their meanings below.

Criteria infuriating

1. It's _____ when people keep spelling your name wrongly, isn't it? (very angry)
2. qualifications: _____

2. Use the words to complete the sentences below:

Tragedy infuriated astonishing objective terror objective

1. The pilot avoided a _____ when he succeeded in preventing the plane from crashing.
2. Try to give _____ judgment and assessment. I hope you won't be affected by others.
3. A man should be fair and _____ when judging his son's work.
4. Ahmad's familiarity with pop music is _____
5. All women have a _____ of losing their children
6. What really _____ me was the fact that he'd lied.

3. Complete the sentences using the words in the box with (co, mis, over, under)

cook charge work cooked

1. The gift shop in Paris usually _____ tourists. They raise the prices a lot.
2. People may become infected after eating tough and _____ meat.
3. When you _____ more than 12 hours, you look exhausted.
4. If you _____ the meat less than 10 minutes, it will be hard to eat.

4.Choose the correct answer:

- 1.Avoid eating (overcooked / undercooked) chicken with soft pink flesh. You may get sick.
- 2.If you consider him a miracle man, you're (overpaying / overrating) him
3. Being (over / under) confident isn't guarantee that the team would win.
- 4.Don't (underrate / overrate) the danger of such a raft trip on this river. It's too stormy
5. He was and seemed to know what he wanted. (overwork / overconfident)
6. Don't buy tickets from strangers outside the stadium. They often (over / under) charge you.
- 8.The coach tends to (over / under) rate the players on his own team by giving rewards.
9. Sorry you can't see the manager today. He's away all next week. (in business/ on business)

Unit 11

1.Match the words in the box with their meanings below.

Stubborn conviction

1. _____ (a strong belief)
2. They have huge arguments because they're both so _____ (unwilling to change their mind)

2.Complete the sentences using the words in the box.

clinging to expatriates accent conviction

- 1.The Palestinian _____are an important source of economic and political support to their country.
2. The rescue team discover four men _____ a piece of wood in the stormy sea
3. The Palestinian refugees had a _____ that they would return home one day.
4. He developed an American _____.

3.Complete the sentences with words from the box :

object – accent -become accustomed to - unconsciously

- 1.I guessed from herthat she is from America.
- 3.I've done this journey so many times that I can find the way.....
- 4.Others mightthat it's too expensive ,but I think it's worth the money.
- 5.When you live in another country , there are many things you have to

4.Complete the sentences with words from the box :

expatriates- unconsciously -accent-essential – fellow countrymen

- 1-An understanding of maths isfor science students .
- 2-When she's feeling nervous , she always touches her hair
- 3-Hissounds strange ; I can't decide where he comes from .
- 4-I know a lot of Palestinianin America longing to come home .
- 5-When Yasser was living broad ,he enjoyed spending time with his

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Module One Progress Test

Part One: Vocabulary: (16 points)

1- Match the words and phrases in the box with their meanings below: (6 points)

persevere revision field reward optional on show

1. able to be seen: _____
2. not compulsory: _____
3. studying before the exam: _____
4. area of interest: _____
5. don't give up: _____
6. give something good: _____

2- Complete the following sentences with words from the box: (6 points)

on the market routine fees convinced stuck excuse

1. Hiba hasn't prepared well for the exam. I'm not really _____ she will pass it.
2. Doing the same _____ is not always an advantage. It can make you get bored.
3. The manager didn't accept my _____ for being late.
4. The driver was _____ in his car after the accident and he couldn't get out.
5. Many students are complaining about rising university _____
6. There are many Chinese products _____ nowadays.

3- Choose the correct answer: (4 points)

1. More details will be sent _____ (on demand /on request)
2. Please remind me to buy some sugar _____ home (on the way/on time)
3. Ali has travelled to Turkey for two weeks _____ (on arrival/on business)
4. We are late and the train always arrives _____ (on duty /on time)

Module Two Progress Test

Part One: Vocabulary: (22 points)

1: Replace the underlined parts in the sentences with words from the box: (6 points)

controversial neglect shrinking motivated vary citizens

1. They are people who live in Turkey, Ukraine and Russia. _____
2. Palestinians never stop fighting because they are encouraged by love of land. _____
3. Thanks to modern technology, the world is getting smaller. _____
4. Don't ignore writing to your mother.
5. The numbers of people using the internet are different in different countries. _____
6. The speech of the Prime Minister yesterday caused a lot of argument. _____

2: Complete the sentences with words or phrases from the box: (6 points)

fear patted fantasy remote revealed strangers

1. The teacher _____ the boy on his back to encourage him.
2. She lives in a _____ village, far away from our town.
3. Rania feels shy when she meets _____.
4. The young man lives in a world of _____. He dreams of being a king.
5. Although she prepared well for the exam, she still has a _____ of failing.
6. The survey _____ that top earners in the country tended to be men.

3: Complete the sentences using phrasal verbs from the box below: (5 points)

come across catch up put up turned out run into

1. Mr. Ali made a big dinner so that his grandsons might _____ with each other.
2. The house they promised us _____ to be a tiny flat.
3. I was surprised to _____ one of my old teachers when I was in the park.
4. We _____ our cousin in our flat when he came to visit Nablus.
5. I _____ this book in our school library. It's wonderful.

4: Match the prefixes (co- / mis-) with the words in the box, then use the new words to complete the sentences below: (5 points)

operation understood leading behave writer

1. Schools work in close _____ with parents to improve standards.
2. It annoys me when my children _____ in front of others.
3. There are many _____ advertisements on TV.
4. He wrote the book alone, without _____
5. I _____ the instructions and answered three questions instead of four.

Module Three Progress Test

Part One: Vocabulary: (16 points)

1: Match the words in the box with their meanings: (5 points)

in writing accent stubborn criteria reserve

1. _____ : with a letter, not by phone or email
2. _____ : reasons or qualifications
3. _____ : second choice
4. _____ : unwilling to change your mind
5. _____ : way of speaking

2: Complete the sentences with words from the box: (6 points)

amateur distribute sector combination conviction expatriates

1. In the financial _____, banks and insurance companies have both lost a lot of money.
2. Pink is a _____ of red and white.
3. He has a _____ that what he is doing is the right thing.
4. He was an _____ singer until the age of 40, when he turned professional.
5. I was in Spain for over a year, but most of my friends were _____
2. Please _____ the examination papers round the class.

C: Choose the correct answer: (5 points)

1. Toyota is trying to increase its _____. (market share /financial market)
2. I'm afraid the manager is away, _____. (in business/on business)
3. My friend's life could be _____ (in danger/in advance)
4. The plane crashed five minutes after _____ (takeoff/ take off)
5. When people _____, they may get very tired. (overwork /underwork)